



**2020 Consolidated Annual Preformance
and Evaluation Report
CAPER**

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City's program is designed to meet the priorities, needs, goals and objectives set out in the 5-year Consolidated Plan for Community Development. Objectives specifically outlined in the plan include infrastructure improvements, housing rehabilitation, economic development, housing acquisition/relocation, and activities in the downtown area to aid in the prevention of slums and blight.

See Attachment Labeled Goals and Outcomes for detail.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

| Goal | Category | Source / Amount | Indicator | Unit of Measure | Expected – Strategic Plan | Actual – Strategic Plan | Percent Complete | Expected – Program Year | Actual – Program Year | Percent Complete |
|-------------------------------------|--|-----------------|---------------------------------|------------------------|---------------------------|-------------------------|------------------|-------------------------|-----------------------|------------------|
| Decent, Safe and Affordable Housing | Affordable Housing | CDBG: \$ | Homeowner Housing Rehabilitated | Household Housing Unit | 200 | 5 | 2.50% | | | |
| Decent, Safe, Affordable Housing | Affordable Housing Non-Housing Community Development | CDBG: \$129942 | Homeowner Housing Rehabilitated | Household Housing Unit | 0 | 0 | | 25 | 5 | 20.00% |

| | | | | | | | | | | |
|-------------------|-----------------------------------|--|--|---------------------|------|-----|--------|--|--|--|
| Public Facilities | Non-Housing Community Development | | Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit | Households Assisted | 250 | 0 | 0.00% | | | |
| Public Services | Non-Housing Community Development | | Public service activities for Low/Moderate Income Housing Benefit | Households Assisted | 2000 | 542 | 27.10% | | | |

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Of the total \$423,776 CDBG funds, 30.6% (\$129,942) was committed to the high priority of housing rehabilitation activities. These funds were budgeted in the KAHR Program for emergency repair of low-income housing units. Funds budgeted for public services include, \$25,000 to the United Way of Greater Kingsport to address Homelessness, \$10,000 for South Central Kingsport CDC and \$10,000 for Sons and Daughters of Douglass funds the high priority of addressing the literacy and employment training needs of low and moderate income citizens in public housing and surrounding low income communities and education services for children community-wide. Also, \$10,000 of CDBG funds were provided to HOPE. HOPE program provided cultural enhancement and higher education encouragement for low income, minority youth. In the Riverview neighborhood, in 2006, the City committed to obtain a Section 108 loan in participation with the Kingsport Housing and Redevelopment Authority’s HOPE VI project. The project involved the demolition of public housing units, construction of replacement housing and construction of a community center to serve the neighborhood. In 2008, the City applied for and received \$856,000 Section 108 loan funds. The funds were applied toward the construction of the V.O. Dobbins Community Center. During the course of Program Year 2020, the City made payments on the loan totaling \$70,100. The term of the loan is 20 years and the City will be reporting on subsequent payments for each of these program years. The CDBG budget reflects the City’s recognition of a commitment to addressing the housing needs of its low and moderate-income

citizens. In its Consolidated Plan, the City identified low income housing rehabilitation and repair as a priority need and objective of the Community Development Program. Of the total CDBG budget, 30.6%, or \$129,942, is directed toward meeting the needs of low income residents of housing which is either substandard or fails to meet building codes in some way. This includes substantial rehabilitation and emergency repair. The Community Development program is careful to target its CDBG resources to addressing the needs of low and moderate income persons. Of the total \$423,776 CDBG budget for FY 20/21, 80.0%, or \$399,020, would benefit low and moderate-income persons, either directly or indirectly.

The City of Kingsport also amended the 2019 Annual Action Plan to reflect CARES funding received in program 2020/2021. The City received

\$656,854 in CARES funds. Funds have been allocated as follows:

PPE/Cleaning/Sanitizing - Amount - \$4,500

Homeless Services/Facilities Services - Amount \$180,000 - including hotels stays and funds for homeless facilities

Small Business Grant - Amount - \$50,000

Utility/Rent Assistance - Amount - \$180,874

Oasis of Kingsport - Amount - \$2,000

Covenant Counseling Center - Amount- \$20,000

Help Our Potential Evolve – H.O.P.E - Amount - \$3,500

YMCA - Amount - \$20,000

Salvation Army - Amount - \$45,000

Kitchen of Hope - Amount- \$12,480

Friends in Need Health Center - Amount - \$20,000

Second Harvest Food Bank - Amount - \$45,000

Legal Aid - Amount - \$5,000

Agape Mission - Amount - \$5,000

Meals on Wheels - Amount - \$3,000

CV Non Profit Grants - Amount - \$60,000

See Attachment Labeled Goals and Outcomes for detail. Goals appear to have been exceeded due to the CARES funding that was made available. This report includes that accomplishment data.

DRAFT

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

| | CDBG |
|---|------------|
| White | 431 |
| Black or African American | 97 |
| Asian | 0 |
| American Indian or American Native | 0 |
| Native Hawaiian or Other Pacific Islander | 14 |
| Total | 542 |
| Hispanic | 1 |
| Not Hispanic | 541 |

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Community Development maintains statistical information relative to the impact the program has for protected classes. Statistics are maintained for programs the City operates itself, as well as those operated by its subrecipients.

In the housing rehabilitation and emergency repair program, of the overall 5 projects completed by the City.

Local local non-profits provided services to LMI families - Demographics below:

430 - White

1 - Hispanic

97 - Black or African American

1 - Native Hawaiian or Other

14 - two or Races/Other

389 - Very Low Income

148 - Low income

5 - Moderate Income

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CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

| Source of Funds | Source | Resources Made Available | Amount Expended During Program Year |
|-----------------|------------------|--------------------------|-------------------------------------|
| CDBG | public - federal | 646,009 | 282,141 |

Table 3 - Resources Made Available

Narrative

The following describes the projects and activities for which CDBG funds were made available during the program year:

Of the total \$423,776 CDBG funds, 30.6% (\$129,942) was committed to the high priority of housing rehabilitation activities. These funds were budgeted in the KAHK Program for emergency repair of low-income housing units. Funds budgeted for public services include, \$25,000 to the United Way of Greater Kingsport to address Homelessness, \$10,000 for South Central Kingsport CDC and \$10,000 for Sons and Daughters of Douglass funds the high priority of addressing the literacy and employment training needs of low and moderate income citizens in public housing and surrounding low income communities and education services for children community-wide. Also, \$10,000 of CDBG funds were provided to HOPE. HOPE program provided cultural enhancement and higher education encouragement for low income, minority youth. In the Riverview neighborhood, in 2006, the City committed to obtain a Section 108 loan in participation with the Kingsport Housing and Redevelopment Authority's HOPE VI project. The project involved the demolition of public housing units, construction of replacement housing and construction of a community center to serve the neighborhood. In 2008, the City applied for and received \$856,000 Section 108 loan funds. The funds were applied toward the construction of the V.O. Dobbins Community Center. During the course of Program Year 2020, the City made payments on the loan totaling \$70,100. The term of the loan is 20 years and the City will be reporting on subsequent payments for each of these program years. The CDBG budget reflects the City's recognition of a commitment to addressing the housing needs of its low and moderate-income citizens. In its Consolidated Plan, the City identified low income housing rehabilitation and repair as a priority need and objective of the Community Development Program. Of the total CDBG budget, 30.6%, or \$129,942, is directed toward meeting the needs of low income residents of housing which is either substandard or fails to meet building codes in some way. This includes substantial rehabilitation and emergency repair. The Community Development program is careful to target its CDBG resources to addressing the needs of low and moderate income persons. Of the total \$423,776 CDBG budget for FY 20/21, 80.0%, or \$339,020, would benefit low and moderate-income persons, either directly or indirectly.

The City of Kingsport also amended the 2019 Annual Action Plan to reflect CARES funding received in program 2020/2021. The City received \$656,854 in CARES funds. Funds have been allocated as follows:

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Meals on Wheels - Amount - \$3,000

CV Non Profit Grants - Amount - \$60,000

See Attachment Labeled Goals and Outcomes for detail. This report includes that accomplishment data.

Identify the geographic distribution and location of investments

| Target Area | Planned Percentage of Allocation | Actual Percentage of Allocation | Narrative Description |
|-------------|----------------------------------|---------------------------------|-----------------------|
| | | | |

Table 4 – Identify the geographic distribution and location of investments

Narrative

The City's Community Development Block Grant funds are not targeted to specific geographic areas within the city. The City's Housing Rehabilitation and Emergency Repair program is offered on a city-

wide, first come-first served basis. However, a significant portion of the Public Services program is utilized by agencies which serve the "South Central" area of the city which contains a concentrated minority population. Significant portions of the programs offered by Kingsport Housing and Redevelopment Authority, South Central Kingsport Community Development, Inc. and H.O.P.E., Inc. serve minority populations.

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Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

A significant contribution to the Community Development program is volunteer labor provided by the "Carpenter's Helpers" mission of First Broad Street Methodist Church. "Carpenter's Helpers mobilizes volunteer labor toward some of the KAHR clientele needs which saves city resources. During program year 2020, Carpenter's Helpers continued to provide volunteer, however, due to the COVID-19 pandemic, volunteer projects and hours were limited as volunteers for this program are typically elderly and "Safer at Home" orders have been place.

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CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

| | One-Year Goal | Actual |
|--|---------------|-----------|
| Number of Homeless households to be provided affordable housing units | 100 | 91 |
| Number of Non-Homeless households to be provided affordable housing units | 0 | 0 |
| Number of Special-Needs households to be provided affordable housing units | 0 | 0 |
| Total | 100 | 91 |

Table 5 – Number of Households

| | One-Year Goal | Actual |
|--|---------------|----------|
| Number of households supported through Rental Assistance | 0 | 3 |
| Number of households supported through The Production of New Units | 0 | 0 |
| Number of households supported through Rehab of Existing Units | 25 | 5 |
| Number of households supported through Acquisition of Existing Units | 4 | 0 |
| Total | 29 | 8 |

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

For the program year, the City anticipated serving 20 owner-occupied households with rehabilitation and/or emergency repair. 5 households were actually served during the 2020 program year. The COVID-19 pandemic effected the number of clients to be served. Rising construction costs and access to available contractors also made it difficult to have repairs completed.

CARES funding was allocated to Greater Kingsport Alliance for Development to provide rental assistance to 3 LMI families.

Discuss how these outcomes will impact future annual action plans.

The City's housing rehabilitation program and emergency repair program operates on a first come-first serve basis which also drives, to some degree, the total number of projects which may be accomplished within the program year. With this factor understood, the City will continue to closely monitor needs applicants coming through the door and how they can more effectively match resources available, including labor provided by local volunteer organizations.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

| Number of Households Served | CDBG Actual | HOME Actual |
|-----------------------------|-------------|-------------|
| Extremely Low-income | 94 | 0 |
| Low-income | 1 | 0 |
| Moderate-income | 4 | 0 |
| Total | 99 | 0 |

Table 7 – Number of Households Served

Narrative Information

In partnership with the United Way, 91 extremely low homeless individuals were placed in permanent housing.

1 extremely low individuals recieved emergency repair assistance. 1 low income individual recieved emergency repair services. 3 moderate income households recieved emergency repair services.

2 very low income households affected by the pandemic recieved rental assistance. 1 moderate income households affected by the pandemic recieved rental assistance.

CARES funds made it possible to provide rental assistance to LMI households. CARES funding also made it possible to serve temporarily house homeless individuals until permanent housing placements could be arranged. 91 Homeless individuals were housed.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

ARCH has implemented weekly outreach forays to encampments and known locations where the homeless congregate. Additionally, ARCH has been awarded an AmeriCorps grant to station members at various Host sites within the jurisdiction to perform outreach to engage, identify and encourage the homeless to present to access sites to assess their needs.

The City of Kingsport continues to partner with the United Way for purposes of hiring a Homeless Service Coordinator to which they have been successful in seeing folks placed in permanent housing. The City of Kingsport also employs a Homeless Outreach Social Worker, who is a licensed MSW. The Social Worker works alongside Kingsport Police Office to provide services to those who are experiencing homelessness in Kingsport.

Addressing the emergency shelter and transitional housing needs of homeless persons

As Collaborative Applicant, ARCH leads and implements the planning process for Continuum of Care (COC) funding to provide emergency shelter and transitional housing to the homeless. Additionally, ARCH is a Veterans Affairs (VA) Grant Per Diem (VAPD) awardee provides transitional housing to 15 homeless Veterans in a residential group home setting.

The City of Kingsport has formed a Homeless Coalition with the purpose to address Homelessness and find a solution. The Coalition is comprised of Community Members, Business Owners, City Employees and Non-profit staff. The Coalition is working alongside local homeless service providers and the local housing authority in addressing the needs for emergency and transitional housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

ARCH collaborates with publicly funded systems of care to ensure at risk clients are not discharged to the streets. ARCH provides Written Standards that outline discharge protocol and requires referral

through ARCH Coordinated Entry System. ARCH collaborates with McKinney-Vento Homeless Coordinators with area school systems and encourages hospitals to utilize the Coordinated Entry system for client access to both ESG Homeless Prevention funding and SOAR that provides SSI/SSDI that benefits both the client and the hospitals (6-month bill back period). Public Housing Authorities have incorporated a homeless preference in their Administrative Plans.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

ARCH Coordinated Entry process allows for rapid rehousing and permanent supportive housing options by connecting homeless and chronically homeless to ESG-CoC-funded RR and PSH, and Section 8, Public Housing and market rental units. ARCH is a CoC Dedicated Plus Program awardee, which allows those clients who were chronically homeless at intake and have cycled through housing and failed, to maintain their chronic status and access permanent supportive housing. This will target ARCH predominant homeless population who cycle through the justice system; hospital; shelters, and encampments, to transition from the streets to permanent supportive housing, preventing returns to homelessness due to loss of chronic status.

The City of Kingsport employs a Homeless Outreach Social Worker, who is a licensed MSW. The Social Worker works alongside Kingsport Police Office when situation arise concerning a potentially mentally ill person and to provide services to those who are experiencing homeless in Kingsport.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

These actions are addressed on an ongoing basis by the Kingsport Housing and Redevelopment Authority which is the provider of public housing and catalyst of resident initiatives. KHRA annually submits its plan for public housing programs, including any improvements. KHRA also dedicates itself to fostering residents programs and provides resources for the resident associations in public housing developments. Among these programs are the Smart Kids program, Lee Family Learning Center, Kingsport Initiative for Training and Employment (K.I.T.E.), and One-Room Drop-In School (O.R.D.I.S.).

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

KHRA participates in the Housing Choice Voucher program which converts rental vouchers to homebuyer loans. Some of these homebuyers may be eligible for assistance with downpayment/closing costs grants/loans from the Northeast TN/Southwest VA Home Consortium's Homeownership Program.

Actions taken to provide assistance to troubled PHAs

KHRA is not designated as "troubled".

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Barriers to affordable housing such as zoning regulations, land use controls, building codes, infrastructure requirements, etc., are monitored on a case-by-case basis and where possible, variances or sanctions are granted/lifted if a determination is made that existing regulations are unreasonable. Land use planners regularly consult with community development staff concerning housing development projects.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The Consolidated Plan identified the need to provide housing for “the frail elderly, persons with disabilities, persons with HIV/AIDS and others who need a supportive housing environment. Such facilities should be located in group home situations throughout the City.” Those statements were based on number of elderly residents within the city, limited facilities for disabled persons, lack of facilities for persons returning from mental and physical institutions and for persons with HIV/AIDS.

Proposed accomplishments identified in the Plan included an increase in the capacity of existing facilities and services and possible addition of new programs. In, or adjacent to, the City of Kingsport, facilities which meet the needs of housing for persons with mental/physical impairments or others who need a supportive housing environment include Rainbow Homes, Roller-Russ Residence, Link House, Safe House and Eldereth House. Recently, Recovery Resources opened a supportive housing unit in Kingsport that will house 8 individuals in recovery.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Any lead-based paint issues are identified through the KAHHR housing rehabilitation and emergency repair program. During 2020 program year, no houses were identified with lead-based paint issues.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

There are several agencies, some of which receive assistance from the City, CDBG or otherwise, which work to meet the needs of persons and families living below the poverty level. Most of the agencies also have programs which attempt to reduce the number of persons below poverty level. During Program Year 2020, as a CDBG program subrecipient, the HOPE program utilized CDBG funding to prepare minority youth to search for and successfully apply for employment. Some of these youth are depended upon by their respective families to contribute to the household economic position.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City recognizes no blatant gaps in institutional structures. The only area in which the City may recognize potential for slight gaps is in homeless needs and services. Participation in the continuum of care planning process with ARCH should make any gaps identified addressable.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

As stated above, the City participates in the regional Continuum of Care, administered by the Appalachian Regional Coalition on Homelessness (ARCH) through which coordination of private interests and public agencies is pursued and developed. The City is also a member of the Northeast TN/Southwest VA HOME Consortium in which regional government entities coordinate housing services with several Community Housing Development Organizations (CHDOs).

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The space provided for this answer is not adequate for a comprehensive report. Please see Attachment 3 for a complete report.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The organizational structure of the Housing and Community Development Division of the City of Kingsport lends itself to ongoing and constant monitoring of programs funded by CDBG. Reports are generated by CDBG subrecipients and reviewed by staff. Housing rehabilitation projects are monitored daily by staff for progress and effectiveness.

In terms of the administration of the Community Development program in general, and the administration of the Community Development Block Grant program specifically, the City continued to effect changes which have improved the program overall. Accounting and general administrative procedures continued during Program Year 2020. CDBG drawdowns were completed on a regular basis during the program year and expenditures posted in greater and more easily understandable detail which allows staff to constantly monitor project progress and initiate corrective measures if needed.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City of Kingsport makes available this, any and all performance reports and records for the public to review and forward comments. A notice of this report was published in the Kingsport Times News on Monday, August 30, 2021 and published on the Community Development website on Friday, August 27, 2021. The 15-day comment period lasted until Monday, September 20, 2021. A copy of this notice is attached to this CAPER document. No comments were recieved.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City of Kingsport also amended the 2019 Annual Action Plan to reflect CARES funding received in

program 2020/2021. The City received \$656,854 in CARES funds. Funds have been allocated as follows:

PPE/Cleaning/Sanitizing - Amount \$4,500

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Agape Mission - Amount - \$5,000

Meals on Wheels - Amount - \$3,000

Homeless Facilities/Services - Amount \$55,000 – current funding round open

Non-Profit Public Service Grants – Amount \$60,000 – current funding round open

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

DRAFT

CR-45 - CDBG 91.520(c)

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grants?

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[BEDI grantees] Describe accomplishments and program outcomes during the last year.

DRAFT

Attachment

Form 2516 - 2020

Contract and Subcontract Activity

U.S. Department of Housing and Urban Development

OMB Approval No.: 2535-0117 (exp. 1/31/2013)

Public Reporting Burden for this collection of information is estimated to average .50 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This information is voluntary. HUD may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB Control Number.

Executive Order 12421 dated July 14, 1983, directs the Minority Business Development Plans shall be developed by each Federal Agency and that these annual plans shall establish minority business development objectives. The information is used by HUD to monitor and evaluate MBE activities against the total program activity and the designated minority business enterprise (MBE) goals. The Department requires the information to provide guidance and oversight for programs for the development of minority business enterprise concerning Minority Business Development. If the information is not collected HUD would not be able to establish meaningful MBE goals nor evaluate MBE performance against these goals. While no assurances of confidentiality is pledged to respondents, HUD generally discloses this data only in response to a Freedom of Information request.

Privacy Act Notice - The United States Department of Housing and Urban Development, Federal Housing Administration, is authorized to solicit the information requested in this form by virtue of Title 12, United States Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. It will not be disclosed or released outside the United States Department of Housing and Urban Development without your consent, except as required or permitted by law.

| | | | | | | | | | | | | | | |
|--|--|---|--|---|--|---------------|---|---------------|--|-----------------------|-----------|------|-------|----------|
| 1. Grantee/Project Owner/Developer/Sponsor/Builder/Agency City of Kingsport, TN | | Check if: PHA <input type="checkbox"/> IHA <input type="checkbox"/> | | 2. Location (City, State, ZIP Code) Kingsport, TN | | | | | | | | | | |
| 3a. Name of Contact Person Jessica McMurray | | 3b. Phone Number (Including Area Code) (423) 224-2877 | | 4. Reporting Period <input type="checkbox"/> Oct. 1 - Sept. 30 (Annual-FY) | | | | | | | | | | |
| 5. Program Code (Not applicable for CPO programs.) See explanation of codes at bottom of page. Use a separate sheet for each program code. | | 6. Date Submitted to Field Office 09/21/2021 | | | | | | | | | | | | |
| Grant/Project Number or HUD Case Number or other identification of property, subdivision, dwelling unit, etc. 7a. | Amount of Contract or Subcontract 7b. | Type of Trade Code (See below) 7c. | Contractor or Subcontractor Business Racial/Ethnic Code (See below) 7d. | Woman Owned Business (Yes or No) 7e. | Prime Contractor Identification (ID) Number 7f. | Sec. 3 7g. | Subcontractor Identification (ID) Number 7h. | Sec. 3 7i. | Contractor/Subcontractor Name and Address 7j. | | | | | |
| | | | | | | | | | | Name | Street | City | State | Zip Code |
| 930 Myrtle Street | 3,779 | 3 | 1 | N | n/a | | | | Carpenter's Helpers | 100 Church Circle | Kingsport | TN | 37660 | |
| 837 Dale Street | 3,689 | 3 | 1 | N | n/a | | | | Carpenter's Helpers | 100 Church Circle | Kingsport | TN | 37660 | |
| 805 Fain Street | 4,600 | 3 | 1 | N | 824124868 | N | | | Hammonds Heat, Air & Gas | 1805 N Eastman Rd #3, | Kingsport | TN | 37664 | |
| 1801 Hilltop Street | 5,350 | 3 | 1 | N | 812318674 | N | | | Model City Roofing | 1504 Bridgewater Ln | Kingsport | TN | 37660 | |
| 814 Forest Street | 4,600 | 3 | 1 | N | 824124868 | N | | | Hammonds Heat, Air & Gas | 1805 N Eastman Rd #3, | Kingsport | TN | 37664 | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |

7c: Type of Trade Codes:
Housing/Public Housing:
1 = New Construction
2 = Education/Training
3 = Other
4 = Service
5 = Project Managt.
6 = Professional
7 = Tenant Services
8 = Education/Training
9 = Archt/Engng. Appraisal
0 = Other

7d: Racial/Ethnic Codes:
1 = White Americans
2 = Black Americans
3 = Native Americans
4 = Hispanic Americans
5 = Asian/Pacific Americans
6 = Hasidic Jews

5. Program Codes (Complete for Housing and Public and Indian Housing programs only):
1 = All Insured, including Section 8
2 = Flexible Subsidy
3 = Section 8 Noninsured, Non-HFDA
4 = Insured (Management)
5 = Section 202
6 = HUD-Held (Management)
7 = Public/Indian Housing

Previous editions are obsolete.

form HUD-2516 (8/98)

This report is to be completed by grantees, developers, sponsors, builders, agencies, and/or project owners for reporting contract and subcontract activities of \$10,000 or more under the following programs: Community Development Block Grants (entitlement and small cities); Urban Development Action Grants; Housing Development Grants; Multifamily, Insured and Noninsured; Public and Indian Housing Authorities; and contracts entered into by recipients of CDBG rehabilitation assistance. Contracts/subcontracts of less than \$10,000 need be reported only if such contracts represent a significant portion of your total contracting activity. Include only contracts executed during this reporting period.

This form has been modified to capture Section 3 contract data in columns 7g and 7i. Section 3 requires that the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs shall, to the greatest extent feasible, be directed toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. Recipients using this form to report Section 3 contract data must also use Part I of form HUD-60002 to report employment and training opportunities data. Form HUD-2516 is to be

completed for public and Indian housing and most community development programs. Form HUD-60002 is to be completed by all other HUD programs including State administered community development programs covered under Section 3.

A Section 3 contractor/subcontractor is a business concern that provides economic opportunities to low- and very low-income residents of the metropolitan area (or nonmetropolitan county), including a business concern that is 51 percent or more owned by low- or very low-income residents; employs a substantial number of low- or very low-income residents; or provides subcontracting or business development opportunities to businesses owned by low- or very low-income residents. Low- and very low-income residents include participants in Youthbuild programs established under Subtitle D of Title IV of the Cranston-Gonzalez National Affordable Housing Act. The terms "low-income persons" and "very low-income persons" have the same meanings given the terms in section 3(b)(2) of the United States Housing Act of 1937. Low-income persons mean families (including single persons) whose incomes do not exceed 80 percent of the median income for the area, as determined by the Secretary, with adjustments for smaller and larger families, except that the Secretary

may establish income ceilings higher or lower than 80 percent of the median for the area on the basis of the Secretary's findings that such variations are necessary because of prevailing levels of construction costs or unusually high or low-income families. Very low-income persons means low-income families (including single persons) whose incomes do not exceed 50 percent of the median family income for the area, as determined by the Secretary with adjustments for smaller and larger families, except that the Secretary may establish income ceilings higher or lower than 50 percent of the median for the area on the basis of the Secretary's findings that such variations are necessary because of unusually high or low family incomes.

Submit two (2) copies of this report to your local HUD Office within ten (10) days after the end of the reporting period you checked in item 4 on the front.

Complete item 7h, only once for each contractor/subcontractor on each semi-annual report.

Enter the prime contractor's ID in item 7i, for all contracts and subcontracts. Include only contracts executed during this reporting period. PHAs/IHAs are to report all contracts/subcontracts.

Community Development Programs

1. **Grantee:** Enter the name of the unit of government submitting this report.

3. **Contact Person:** Enter name and phone of person responsible for maintaining and submitting contract/subcontract data.

7a. **Grant Number:** Enter the HUD Community Development Block Grant Identification Number (with dashes). For example: B-32-MC-25-0034. For Entitlement Programs and Small City multi-year comprehensive programs, enter the latest approved grant number.

7b. **Amount of Contract/Subcontract:** Enter the dollar amount rounded to the nearest dollar. If subcontractor ID number is provided in 7i, the dollar figure would be for the subcontract only and not for the prime contract.

7c. **Type of Trade:** Enter the numeric codes which best indicates the contractor's/subcontractor's service. If subcontractor ID number is provided in 7i, the type of trade code would be for the subcontractor only and not for the prime contractor. The "other" category includes supply, professional services and all other activities except construction and education/training activities.

7d. **Business Racial/Ethnic/Gender Code:** Enter the numeric code which indicates the racial/ethnic /gender character of the owner(s) and controller(s) of 51% of the business. When 51% or more is not owned and controlled by any single racial/ethnic/ gender category, enter the code which seems most appropriate. If the subcontractor ID number is provided, the code would apply to the subcontractor and not to the prime contractor.

7e. **Woman Owned Business:** Enter Yes or No.

7f. **Contractor Identification (ID) Number:** Enter the Employer (IRS) Number of the Prime Contractor as the unique identifier for prime recipient of HUD funds. Note: that the Employer (IRS) Number must be provided for each contract/subcontract awarded.

7g. **Section 3 Contractor:** Enter Yes or No.

7h. **Subcontractor Identification (ID) Number:** Enter the Employer (IRS) Number of the subcontractor as the unique identifier for each subcontract awarded from HUD funds. When the subcontractor ID Number is provided, the respective Prime Contractor ID Number must also be provided.

7i. **Section 3 Contractor:** Enter Yes or No.

7j. **Contractor/Subcontractor Name and Address:** Enter this information for each

Previous editions are obsolete.

firm receiving contract/subcontract activity only one time on each report for each firm.

Multifamily Housing Programs

1. **Grantee/Project Owner:** Enter the name of the unit of government, agency or mortgage entity submitting this report.

3. **Contact Person:** Same as item 3 under CPD Programs.

4. **Reporting Period:** Check only one period.

5. **Program Code:** Enter the appropriate program code.

7a. **Grant/Project Number:** Enter the HUD Project Number or Housing Development Grant or number assigned.

7b. **Amount of Contract/Subcontract:** Same as item 7b. under CPD Programs.

7c. **Type of Trade:** Same as item 7c. under CPD Programs.

7d. **Business Racial/Ethnic/Gender Code:** Same as item 7d. under CPD Programs.

7e. **Woman Owned Business:** Enter Yes or No.

7f. **Contractor Identification (ID) Number:** Same as item 7f. under CPD Programs.

7g. **Section 3 Contractor:** Enter Yes or No.

7h. **Subcontractor Identification (ID) Number:** Same as item 7h. under CPD Programs.

7i. **Section 3 Contractor:** Enter Yes or No.

7j. **Contractor/Subcontractor Name and Address:** Same as item 7j. under CPD Programs.

Public Housing and Indian Housing Programs

PHAs/IHAs are to report all contracts/subcontracts. Include only contracts executed during this reporting period.

1. **Project Owner:** Enter the name of the unit of government, agency or mortgage entity submitting this report. Check box as appropriate.

3. **Contact Person:** Same as item 3 under CPD Programs.

4. **Reporting Period:** Check only one period.

5. **Program Code:** Enter the appropriate program code.

7a. **Grant/Project Number:** Enter the HUD Project Number or Housing Development Grant or number assigned.

7b. **Amount of Contract/Subcontract:** Same as item 7b. under CPD Programs.

7c. **Type of Trade:** Same as item 7c. under CPD Programs.

7d. **Business Racial/Ethnic/Gender Code:** Same as item 7d. under CPD Programs.

7e. **Woman Owned Business:** Enter Yes or No.

7f. **Contractor Identification (ID) Number:** Same as item 7f. under CPD Programs.

7g. **Section 3 Contractor:** Enter Yes or No.

7h. **Subcontractor Identification (ID) Number:** Same as item 7h. under CPD Programs.

7i. **Section 3 Contractor:** Enter Yes or No.

7j. **Contractor/Subcontractor Name and Address:** Same as item 7j. under CPD Programs.

form HUD-2516 (8/96)

AAFH Report - 2020

Program Year 2020 CAPER Affirmatively Affirming Fair Housing Report

Affirmatively Furthering Fair Housing

As part of the initial consolidated planning process, an Analysis of Impediments to Fair Housing was prepared by the City to ascertain impediments to fair housing choice. The Department of Housing and Urban Development approved that Analysis.

In 2016, the Northeast TN/Southwest Va HOME Consortium, of which the City of Kingsport is a member, produced an update, jurisdiction-wide Analysis of Impediments, which was also approved by HUD. (Note – During program year 2015, it was discovered that an update to the Analysis of Impediments to Fair Housing was not completed in conjunction with the submission of the 2015 Consolidated Plan. During Program Year 2016, an update was updated and accepted by HUD. The report below addresses actions taken during Program Year 2020 which address impediments identified in the 2009 Analysis.)

In summary, the impediments identified in the Analysis included:

1. Discrimination based on race, color, national origin, sex, religion, familial status, and disability
2. Lack of affordable housing, both public and private
3. Zoning, building code and annexation restrictions
4. Inadequate wages and/or lack of employment opportunities in the area
5. Due to the rising elderly population, there is a short supply of affordable one and two-bedroom units
6. Poor credit history of potential homeowners causing inability to obtain a mortgage and increase in predatory lending which often leads to foreclosures
7. Lack of housing that is accessible to the disabled
8. Lack of accessible transportation services
9. The rising cost of utilities, medical care, food, coupled with low wages, cause many to be at risk of becoming homeless

The following are Program Year 2020 activities by the City of Kingsport Community Development Program, operating in conjunction with the Kingsport Housing and Redevelopment Authority, to address perceived, anticipated and otherwise possible impediments to fair housing as outlined in the Analysis of Impediments to Fair Housing document prepared by the Northeast TN/Southwest Virginia HOME Consortium:

1. All users, as beneficiaries of CDBG, HOME, ESG, HCP and other Federal, State and local community development and housing programs, were provided with pamphlets, brochures, booklets and other approved and pertinent information informing them of Fair Housing Law and their rights. Documents include the “Fair Housing, It’s Your Choice” pamphlet and the locally-produced “About Renting” booklet. During Program Year 2020, 5 housing units received appropriate Fair Housing information. Also, the City’s Public Service subrecipient agencies distribute Fair Housing material.

2. During PY 2020, Community Development staff continued education, through Fair Housing training events, about new and existing regulations concerning how Fair Housing and Equal Opportunity Law. Community Development staff provided Fair Housing and Equal Opportunity training to the East Tennessee Chapter of the Tennessee Affordable Housing Coalition. The event was conducted in a community center within a public housing development operated by the Morristown Housing Authority.
3. During Program Year 2020, Community Development staff worked with HOME Consortium staff in reviewing program documents (Consortium and City) for potential translation opportunities for enhanced accessibility for non-English speakers. This effort will continue to progress through ongoing program years.
4. The AI also identified lack of housing that is accessible by the disabled as an impediment. Toward meeting this need, in general, the City's Building Codes division attempts to apply, where applicable, provisions of the Americans with Disabilities Act in its review of housing development plans. This, of course, is a matter of expectation. However, proactively, Community Development staff attempts to address accessibility needs in its KAHHR program (emergency repair) and Housing Needs program (regular housing rehabilitation). Staff works with potential program recipients to educate them and identify future accessibility needs they may not recognize. If at all possible, staff attempts to provide assistance beyond the needs identified by the homeowner to address their existing or potential accessibility needs.
5. As a member of the Northeast TN/Southwest VA HOME Consortium, the City of Kingsport participated in "Fair Housing Month" recognition and declaration.
6. Toward the identified impediment of inadequate wages and/or lack of employment opportunities in the area, while as general practice, the City maintains an economic development office within the Development Services Department which is charged with supporting and promoting economic development opportunities on a city-wide and general basis, the City's Community Development program also utilizes CDBG funds to provide support for employment training and outreach services in the south-central area of the City. CDBG funds are provided to the South Central Kingsport CDC which operates the Riverview Employment Outreach office which provides these services within a primarily low-income and traditionally minority neighborhood. Also, by extension of ongoing loan installment payments to the Section 108 program, the City continues to participate in the provision of economic opportunity support services of the HOPE VI program in the Riverview Neighborhood. In 2008, the City secured an \$856,000 Section 108 loan to assist in the development of the HOPE VI support services office in Riverview.
7. The 2009 Analysis identifies lack of transportation needs as an impediment for some populations with the city to access services and retail shopping close to their residence. In recent years, the City's Transit Services Department has been able to make some improvements to routing and rolling stock, which has helped citizens in some more remote neighborhoods. During Program Year 2019, though, the City of Kingsport complete construction of a new public bus terminal and station which has streamlined access for persons living in low and moderate income neighborhoods to access services around town.

Fair Housing Activities Costs

Although the budget for the Community Development program does not identify specific, designated funding for Fair Housing activities as a separate line item, Community Development staff time, paid entirely with Community Development Block Grant funds, is directed toward Fair Housing Activities. Staff salary and training and travel expenditures are included in the staff's effort to address the City's obligation to Fair Housing. In PY 2020, CBDG Staff attend Fair Housing training via Zoom on 2/10/2021 hosted by Legal Aid - Memphis, TN.

Affirmative Outreach

During program year 2020, Community Development staff continued outreach to minority groups which have previously been funded with Community Development Block Grant funds. The goal of this outreach was to help the groups refine their programs to more effectively reach the neighborhoods in which they work. These neighborhoods consist mainly of minority groups in the city. These meetings and consultations involved encouraging these groups to identify potential collaborative opportunities in which their respective programs could complement each other, operate more efficiently and effectively, and broaden their appeal across their respective neighborhoods. This process has resulted in program designs which has worked to focus outreach based on age divisions and, hopefully, expanding the programs' footprints across age demographics. Community Development is continuing to encourage these groups to collaborate in areas that make sense to program delivery and outreach.

LEP

During Program Year 2020, the City maintained a list of citizens who have volunteered to provide translation services for the benefit of those who have Limited English Proficiency. Community Development staff, during Program Year 2020, continued reviewing census data which would reveal which language groups, depending on their share of population, would be more likely to attempt access to Community Development information so that the City could efficiently determine which languages to have translated for program information. Staff also continued analyzing anecdotal information on the growth of cultural populations in the City. This activity was an extension of activities begun in Program Year 2014. Staff also completed Title IV training on 7/29/2021.

PR26 CV Report - 2020

| | | | |
|---|---|-------|----------|
|  | Office of Community Planning and Development | DATE: | 08-02-21 |
| | U.S. Department of Housing and Urban Development | TIME: | 14:22 |
| | Integrated Disbursement and Information System | PAGE: | 1 |
| | PR26 - CDBG-CV Financial Summary Report KINGSPORT , TN | | |

| | |
|--|------------|
| PART I: SUMMARY OF CDBG-CV RESOURCES | |
| 01 CDBG-CV GRANT | 656,854.00 |
| 02 FUNDS RETURNED TO THE LINE-OF-CREDIT | 0.00 |
| 03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT | 0.00 |
| 04 TOTAL AVAILABLE (SUM, LINES 01-03) | 656,854.00 |
| PART II: SUMMARY OF CDBG-CV EXPENDITURES | |
| 05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION | 259,121.63 |
| 06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION | 0.00 |
| 07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS | 0.00 |
| 08 TOTAL EXPENDITURES (SUM, LINES 05 - 07) | 259,121.63 |
| 09 UNEXPENDED BALANCE (LINE 04 - LINE8) | 397,732.37 |
| PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT | |
| 10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS | 0.00 |
| 11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING | 0.00 |
| 12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES | 259,121.63 |
| 13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12) | 259,121.63 |
| 14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05) | 259,121.63 |
| 15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14) | 100.00% |
| PART IV: PUBLIC SERVICE (PS) CALCULATIONS | |
| 16 DISBURSED IN IDIS FOR PUBLIC SERVICES | 209,121.63 |
| 17 CDBG-CV GRANT | 656,854.00 |
| 18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17) | 31.84% |
| PART V: PLANNING AND ADMINISTRATION (PA) CAP | |
| 19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION | 0.00 |
| 20 CDBG-CV GRANT | 656,854.00 |
| 21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20) | 0.00% |



Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
PR26 - CDBG-CV Financial Summary Report
KINGSPORT, TN

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LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10

Report returned no data.

LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11

Report returned no data.

LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12

| Plan Year | IDIS Project | IDIS Activity | Voucher Number | Activity Name | Matrix Code | National Objective | Drawn Amount |
|-----------|--------------|---------------|----------------|--|-------------|--------------------|--------------|
| 2020 | 2 | 254 | 6483851 | CV1 - Salvation Army | 03T | LMC | \$25,000.00 |
| | 3 | 255 | 6522192 | CV1 - Second Harvest Food Bank | 05W | LMC | \$25,000.00 |
| | 4 | 259 | 6455522 | CV1 - Homeless Services | 05Z | LMC | \$100,000.00 |
| | 13 | 251 | 6483851 | CV1 - PPE / Cleaning / Sanitizing Supplies | 05Z | LMC | \$638.73 |
| | 14 | 261 | 6522192 | CV3 - Emergency Assistance Program | 05Q | LMC | \$4,810.13 |
| | 15 | 275 | 6522192 | CV3 - Small Business Grant - Meadow Gymnastics | 18A | LMJ | \$5,000.00 |
| | | 276 | 6522192 | CV3 - Small Business Grant - Gypsy Circus Cider Co. | 18A | LMJ | \$5,000.00 |
| | | 277 | 6522192 | CV3 - Small Business Grant - Jones Capital Management | 18A | LMJ | \$5,000.00 |
| | | 278 | 6522192 | CV3 - Small Business Grant - Music Masters | 18A | LMJ | \$5,000.00 |
| | | 279 | 6522192 | CV3 - Small Business Grant - Center Street Grill | 18A | LMJ | \$5,000.00 |
| | | 280 | 6522192 | CV3 - Small Business Grant - Lynn Garden Restaurant | 18A | LMJ | \$5,000.00 |
| | | 281 | 6522192 | CV3 - Small Business Grant - King's Sport Axe House | 18A | LMJ | \$5,000.00 |
| | | 282 | 6522192 | CV3 - Small Business Grant - Hibbert-Davis Urban Brews | 18A | LMJ | \$5,000.00 |
| | | 283 | 6522192 | CV3 - Small Business Grant - Sister's Cravings | 18A | LMJ | \$5,000.00 |
| | | 284 | 6522192 | CV3 - Small Business Grant - The Bohemian Restaurant | 18A | LMJ | \$5,000.00 |
| | 17 | 270 | 6522192 | CV3 - Salvation Army | 03T | LMC | \$20,000.00 |
| | 21 | 266 | 6522192 | CV3 - Help Our Potential Evolve (H.O.P.E) | 05D | LMC | \$3,500.00 |
| | 22 | 264 | 6522192 | CV3 - Mission Agape | 05D | LMC | \$1,108.44 |
| | 25 | 269 | 6522192 | CV3 - Friends in Need Health Center | 05M | LMC | \$4,803.73 |
| | 27 | 265 | 6483851 | CV3 - Hotels for Homeless | 05Z | LMC | \$7,014.10 |
| | | | 6522192 | CV3 - Hotels for Homeless | 05Z | LMC | \$17,246.50 |
| Total | | | | | | | \$259,121.63 |


LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16

| Plan Year | IDIS Project | IDIS Activity | Voucher Number | Activity Name | Matrix Code | National Objective | Drawn Amount |
|-----------|--------------|---------------|----------------|--|-------------|--------------------|--------------|
| 2020 | 2 | 254 | 6483851 | CV1 - Salvation Army | 03T | LMC | \$25,000.00 |
| | 3 | 255 | 6522192 | CV1 - Second Harvest Food Bank | 05W | LMC | \$25,000.00 |
| | 4 | 259 | 6455522 | CV1 - Homeless Services | 05Z | LMC | \$100,000.00 |
| | 13 | 251 | 6483851 | CV1 - PPE / Cleaning / Sanitizing Supplies | 05Z | LMC | \$638.73 |
| | 14 | 261 | 6522192 | CV3 - Emergency Assistance Program | 05Q | LMC | \$4,810.13 |
| | 17 | 270 | 6522192 | CV3 - Salvation Army | 03T | LMC | \$20,000.00 |
| | 21 | 266 | 6522192 | CV3 - Help Our Potential Evolve (H.O.P.E) | 05D | LMC | \$3,500.00 |
| | 22 | 264 | 6522192 | CV3 - Mission Agape | 05D | LMC | \$1,108.44 |
| | 25 | 269 | 6522192 | CV3 - Friends in Need Health Center | 05M | LMC | \$4,803.73 |
| | 27 | 265 | 6483851 | CV3 - Hotels for Homeless | 05Z | LMC | \$7,014.10 |
| | | | 6522192 | CV3 - Hotels for Homeless | 05Z | LMC | \$17,246.50 |
| Total | | | | | | | \$209,121.63 |

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Report returned no data.

PR26 Report w/ Adjustments - 2020

| | | | |
|---|--|--|--|
|  | | Office of Community Planning and Development U.S. Department of Housing and Urban Development Integrated Disclosure and Information System P-26 - CDBG Financial Summary Report Program Year 2020 KIRKPATRICK, IL | DATE: 08-02-21 TIME: 14:16 PAGE: 1 |
| PART I: SUMMARY OF CDBG RESOURCES | | | |
| 1 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR | | 2,777,000.00 | |
| 2 ENTITLEMENT GRANT | | 423,776.00 | |
| 3 SURPLUS JOINT RENEWAL | | 0.00 | |
| 4 SECTION 808 GUARANTEED LOAN FUNDS | | 0.00 | |
| 5 CURRENT YEAR PROGRAM INCOME | | 0.00 | |
| 6 CURRENT YEAR SECTION 808 PROGRAM INCOME (LINE 4 + LINE 5) | | 0.00 | |
| 7 FUNDS RETURNED TO THE JUDICIAL CLERK | | 0.00 | |
| 8 FUNDS RETURNED TO THE STATE TREASURY | | 0.00 | |
| 9 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE | | 0.00 | |
| 10 TOTAL AVAILABLE (SUM, LINES 1-9) | | 616,028.00 | |
| PART II: SUMMARY OF CDBG EXPENDITURES | | | |
| 1 DISBURSEMENTS FOR PLANNING AND ADMINISTRATION | | 1,757,600.00 | |
| 2 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT | | 15,376.00 | |
| 3 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 20 + LINE 21) | | 152,953.00 | |
| 4 DISBURSEMENTS FOR PLANNING AND ADMINISTRATION | | 37,815.24 | |
| 5 DISBURSEMENTS FOR SECTION 808 REPAYMENTS | | 61,351.00 | |
| 6 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES | | 0.00 | |
| 7 TOTAL EXPENDITURES (SUM, LINES 1-6) | | 1,855,766.00 | |
| 8 UNEXPENDED BALANCE (LINE 10 - LINE 7) | | 360,262.00 | |
| PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD | | | |
| 1 EXPENDED FOR LOW/MOD HOUSING IN SPECIFIC AREAS | | 0.00 | |
| 2 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING | | 0.00 | |
| 3 DISBURSED FOR OTHER LOW/MOD HOUSING | | 0.00 | |
| 4 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD BENEFIT | | 0.00 | |
| 5 TOTAL LOW/MOD CREDIT (SUM, LINES 1-4) | | 0.00 | |
| 6 PERCENT LOW/MOD CREDIT (LINE 5 / LINE 10) | | 0.00% | |
| PART IV: LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS | | | |
| 1 PROGRAM YEAR(S) COVERED IN CERTIFICATION | | | |
| 2 CERTIFICATION PERIOD END DATE SUBJECT TO LOW/MOD BENEFIT CALCULATION | | 0.00 | |
| 3 CERTIFICATION PERIOD START DATE SUBJECT TO LOW/MOD BENEFIT | | 0.00 | |
| 4 PERCENT PERCENT LOW/MOD PERSONS (LINE 25 / LINE 21) | | 0.00% | |
| PART V: PUBLIC SERVICE (PS) CAP CALCULATIONS | | | |
| 1 APPROVED FUNDS FOR PUBLIC SERVICES | | 4,654.18 | |
| 2 FUNDS OBLIGATED AT END OF CURRENT PROGRAM YEAR | | 0.00 | |
| 3 FUNDS OBLIGATED AT END OF PREVIOUS PROGRAM YEAR | | 0.00 | |
| 4 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS | | 0.00 | |
| 5 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30) | | 4,654.18 | |
| 6 ENTITLEMENT GRANT | | 423,776.00 | |
| 7 CURRENT YEAR PROGRAM INCOME | | 0.00 | |
| 8 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP | | 0.00 | |
| 9 TOTAL SUBJECT TO PS CAP (SUM, LINES 6-8) | | 423,776.00 | |
| 10 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 5 / LINE 9) | | 1.09% | |
| PART VI: PLANNING AND ADMINISTRATION (PA) CAP | | | |
| 1 DISBURSED IN THIS CAP PLANNING AND ADMINISTRATION | | 17,835.24 | |
| 2 PA AMOUNT OBLIGATED AT END OF CURRENT PROGRAM YEAR | | 2,054.75 | |
| 3 PA AMOUNT OBLIGATED AT END OF PREVIOUS PROGRAM YEAR | | 0.00 | |
| 4 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS | | 0.00 | |
| 5 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 + LINE 40) | | 19,890.00 | |
| 6 ENTITLEMENT GRANT | | 423,776.00 | |
| 7 CURRENT YEAR PROGRAM INCOME | | 0.00 | |
| 8 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP | | 0.00 | |
| 9 TOTAL SUBJECT TO PA CAP (SUM, LINES 6-8) | | 423,776.00 | |
| 10 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 5 / LINE 9) | | 0.27% | |



Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
PR25 - CD96 Funds Summary Report

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Program Year 2018
KINL/PL1, 76

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17
Report resume: no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18
Report resume: no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

| Fiscal Year | 2019 Project | 2019 Activity | Voucher Number | Activity Name | Matrix Code | National Objective | Drawn Amount |
|-------------|--------------|---------------|----------------|---------------------------------------|-------------|--------------------|--------------|
| 219 | 3 | 244 | 6401051 | South Central Regional Youth Services | 050 | LNC | \$1,945.91 |
| 219 | 3 | 263 | 6401054 | Help Our Potential Evolve (H.O.P.E.) | 050 | LNC | \$10,000.00 |
| 220 | 9 | 240 | 6401051 | KPRC | 060 | LNC | \$5,000.00 |
| 010 | 2 | 245 | 6401055 | Homeless Services Coordination | 050 | Matrix Code | \$16,654.18 |
| | | | | | 050 | LNC | \$25,000.00 |
| | | | | | 05K | Matrix Code | \$25,000.00 |
| 015 | 2 | 232 | 6401054 | KPRC Program | 11A | LNF | \$1,789.26 |
| 015 | 2 | 240 | 6401056 | KPRC program | 11A | LNF | \$2,000.00 |
| 015 | 2 | 244 | 6401054 | KPRC program | 12 | LNF | \$2,455.00 |
| 025 | 8 | 257 | 6401051 | KPRC Program | 12 | LNF | \$1,767.79 |
| 040 | 8 | 257 | 6401051 | KPRC Program | 12 | LNF | \$17,943.63 |
| 048 | 4 | 257 | 6401056 | Code Enforcement | 14A | Matrix Code | \$39,430.52 |
| | | | | | 15 | LNF | \$6,650.00 |
| | | | | | 15 | Matrix Code | \$6,650.00 |
| Total | | | | | | | \$82,499.30 |

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

| Fiscal Year | 2019 Project | 2019 Activity | Voucher Number | Activity to prevent, prepare for, and respond to Coronavirus | Activity Name | Unit Number | Fund Type | Matrix Code | National Objective | Drawn Amount |
|-------------|--------------|---------------|----------------|--|--|-------------|-----------|-------------|--------------------|--------------|
| 014 | 3 | 244 | 618351 | No | South Central Regional Youth Services | 318W0171001 | EN | 010 | LNC | \$1,945.91 |
| 015 | 3 | 253 | 6183121 | No | Help Our Potential Evolve (H.O.P.E.) | 318W0171004 | EN | 010 | LNC | \$10,000.00 |
| 016 | 9 | 248 | 618351 | No | H.O.P.E. | 318W0171004 | EN | 010 | LNC | \$5,000.00 |
| 019 | 3 | 246 | 618351 | No | Homeless Services Coordination | 318W0171001 | EN | 050 | Matrix Code | \$16,654.18 |
| | | | | | | | | 05K | LNC | \$25,000.00 |
| | | | | | | | | 05K | Matrix Code | \$25,000.00 |
| Total | | | | No | Activity to prevent, prepare for, and respond to Coronavirus | | | | | \$62,454.18 |
| | | | | | | | | | | \$82,499.30 |

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

| Fiscal Year | 2019 Project | 2019 Activity | Voucher Number | Activity Name | Matrix Code | National Objective | Drawn Amount |
|-------------|--------------|---------------|----------------|------------------------|-------------|--------------------|--------------|
| 014 | 1 | 179 | 6153120 | Program Administration | 11A | | \$224.47 |
| 014 | 1 | 179 | 6153121 | Program Administration | 11A | | \$29,767.48 |
| 015 | 1 | 238 | 618351 | Program Administration | 11A | | \$1,000.00 |
| 016 | 11 | 219 | 618351 | Program Admin | 11A | | \$1,567.20 |
| 020 | 11 | 219 | 6522.52 | Program Admin | 11A | | \$2,705.46 |
| Total | | | | | 21A | Matrix Code | \$67,835.24 |
| | | | | | | | \$67,835.24 |

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| Plan Year | 2018-2019 | 2019-2020 | Year(s) that occur | Activity to be reported | Activity Name | Grant Number | Fund Type | NAEP Code | National Objective | Grants Amount |
|-----------|-----------|-----------|--------------------|-------------------------|-------------------------------------|--------------|-----------|-----------|--------------------|---------------|
| 4 | | 1 | FY 2019 | | South Central Language Arts Program | 16-0000000 | 551 | 015 | 1C | \$7,000,000 |

THE 37th ANNUAL JACOB KATZ LECTURE WAS GIVEN IN THE CHURCH OF THE HOLY TRINITY

| Year | 2015 | 2016 | Number of students | Activity Name | Plastic Code | Material Objective | Environmental |
|-------|------|------|--------------------|------------------------|--------------|--------------------|---------------|
| 2015 | 1 | 225 | 6000000 | Program Administration | 33A | | 6000000 |
| 2016 | 1 | 225 | 6000000 | Program Administration | 33A | | 6000000 |
| 2017 | 1 | 225 | 6000000 | Program Administration | 33A | | 6000000 |
| 2018 | 1 | 225 | 6000000 | Program Administration | 33A | | 6000000 |
| 2019 | 1 | 225 | 6000000 | Program Administration | 33A | | 6000000 |
| 2020 | 1 | 225 | 6000000 | Program Administration | 33A | | 6000000 |
| 2021 | 1 | 225 | 6000000 | Program Administration | 33A | | 6000000 |
| 2022 | 1 | 225 | 6000000 | Program Administration | 33A | | 6000000 |
| 2023 | 1 | 225 | 6000000 | Program Administration | 33A | | 6000000 |
| 2024 | 1 | 225 | 6000000 | Program Administration | 33A | | 6000000 |
| 2025 | 1 | 225 | 6000000 | Program Administration | 33A | | 6000000 |
| Total | | | | | 33A | Material Objective | Environmental |

Goals & Outcomes Detail - 2020

The City of Kingsport's annual CDBG allocation of \$423,776 was used to fund various activities listed below:

30.6% (\$129,942) was committed to the high priority of housing rehabilitation activities. These funds were budgeted in the KAHK Program for emergency repair of low-income housing units. In its Consolidated Plan, the City identified low income housing rehabilitation and repair as a priority need and objective of the Community Development Program. Of the total CDBG budget, 30.6%, or \$129,942, is directed toward meeting the needs of low income residents of housing which is either substandard or fails to meet building codes in some way. This includes substantial rehabilitation and emergency repair.

Funds budgeted for public services include:

\$25,000 to the United Way of Greater Kingsport to address Homelessness. Through working with partners, 91 individuals moved into stable housing in 2020-2021. 15 individuals were reunited with family with the assistance of adult protective services and other agencies. In addition, there have also been 51 individuals that have been referred for mental health services through Frontier Health.

\$10,000 for South Central Kingsport CDC. South Central is working to expend 2020 funds as the pandemic limited their ability to provide services. South Central did however utilize prior year funding. 78 youth directly benefited from CDBG-funded programs offered by South Central Kingsport Community Development, Inc., representing approximately 12% of those benefiting. Overall, approx. 642 community members benefited through various South Central programs, such as cultural enrichment festivals, employment and career development workshops, community meals and financial literacy workshops.

\$10,000 for Sons and Daughters of Douglass. Sons and Daughters used funds for the high priority of addressing the literacy and employment training needs of low and moderate income citizens in public housing and surrounding low income communities and education services for children community-wide. Sons and Daughters continue to work expend funds as the pandemic effected their ability to provide services.

\$10,000 of CDBG funds were provided to HOPE. HOPE worked diligently to continue providing program services without interruption during the pandemic. HOPE utilized Zoom technology, offered small group indoor learning and participated in outdoor events as restrictions eased. 75 Youth directly benefited from the services. For the 2020-2021 program year HOPE completed the following activities: One-Stop Shop for housing opportunities; 5 parents attended; Currently 10 parents are searching for new homes; 2 parents have purchased new homes; 12 parents are working on improving their credit; HOPE provided 450 backpacks to children in the Kingsport area children; Provided testing opportunities in partnership with the County Health Dept. In 2020, HOPE saw one youth member graduate from the hair school with a new skill. HOPE also provided program services either directly to youth or with support from youth - 24 NAACP cards; 19 youth attended Dress for Success; 19 youth attended Etiquette Class; 31 youth attended Black History Class; 15 youth attended Banking Class; An estimated 1,324 people attended a virtual Black History Presentation; approx.1,005 people attended Juneteenth community event; 40 youth participated in HOPE for health; 13 youth participated in the No Smoking video campaign;82 people participated in the HOPE breakfast; 6 new youth joined the HOPE program.

In the Riverview neighborhood, in 2006, the City committed to obtain a Section 108 loan in participation with the Kingsport Housing and Redevelopment Authority's HOPE VI project. The

project involved the demolition of public housing units, construction of replacement housing and construction of a community center to serve the neighborhood. In 2008, the City applied for and received \$856,000 Section 108 loan funds. The funds were applied toward the construction of the V.O. Dobbins Community Center. During the course of Program Year 2020, the City made payments on the loan totaling \$70,100. The term of the loan is 20 years and the City will be reporting on subsequent payments for each of these program years.

The CDBG budget reflects the City's recognition of a commitment to addressing the housing needs of its low and moderate-income citizens. The Community Development program is careful to target its CDBG resources to addressing the needs of low and moderate income persons. Of the total \$423,776 CDBG budget for FY 20/21, 80.0%, or \$399,020, would benefit low and moderate-income persons, either directly or indirectly.

The City of Kingsport also amended the 2019 Annual Action Plan to reflect CARES funding received in program 2020/2021. The City received \$656,854 in CARES funds. Funds have been allocated as follows:

PPE/Cleaning/Sanitizing - Amount \$4,500 - The City of Kingsport provided 100 PPE and sanitizing bags to 100 homeless individuals during the Point in Time Count in January 2021 to prevent the spread of COVID-19.

Homeless Services - \$125,000 - The City of Kingsport currently employs a Homeless Outreach Worker with our Police Department. In partnership with the United Way Homeless Liaison, the city provided temporary hotel housing to 91 individual's experiencing homelessness in order to prevent the of the COVID-19 pandemic. These individuals were then placed into permanent housing.

Small Business Grant - Amount - \$50,000 - The City of Kingsport provided 10 small business grants to LMI Small Business owners and to small businesses who agreed to retain 2 employment positions for at least 6 months. These business were affected by the COVID-19 due to forced closure, reduced hours, decline in revenue, etc.

Utility/Rent Assistance - Amount - \$180,874 - The City of Kingsport is currently partnering with local non-profit Greater Kingsport Alliance for Development to provide rent and utility assistance to families and individuals effected by the COVID-19 pandemic.

Help Our Potential Evolve - H.O.P.E - Amount - \$3,500 - HOPE used the funds provided to offer COVID-19 vaccination sites and develop marketing materials geared toward low-moderate income minority groups in Kingsport and the surrounding areas. 235 individuals benefited from these services.

Salvation Army - Amount - \$45,000 - During the months of June 2020 - December 2020 the Salvation Army used funds to continue providing services for those who are experiencing homelessness. Funds assisted in paying cost of operation during the pandemic as the Salvation Army retail store was closed limiting operating funds. The organization continued to provide services with OCVID-19 safety measures in place. Staff was available to assist any client who developed symptoms of COVID-19 by offering a quarantined shelter space and obtaining emergency medical assistance. In addition, kitchen staff offered to-go meals to anyone in the community who was hungry and had been affected by COVID-19. 721 individuals benefited from these services.

Second Harvest Food Bank - Amount - \$45,000 - The Second Harvest Food Bank used CDBG-CV funding to serve individuals and families affected by COVID-19. The funding was used to

purchase food to distribute to the residents of Kingsport who need food assistance due the COVID-19 pandemic. 6,085 families with food insecurities benefited from this service.

Programs listed below are working to expend funding -

Kitchen of Hope - Amount- \$12,480 – Funding to provide an evening meal to individuals experiencing homelessness, due to the pandemic there has been an increase in need for these services.

Friends in Need Health Center - Amount - \$20,000 – Funding to provide access to COVID-19 testing and vaccination locally to LMI individuals

YMCA - Amount - \$20,000 – Funding to provide power snack to LMI children and to provide assistance to LMI elderly individuals in local assisted living homes who have been effected by pandemic.

Covenant Counseling Center - Amount- \$20,000 – Funding to provide mental health services to those affected by the pandemic due to job loss, loss of family member, stress, etc.

Oasis of Kingsport - Amount - \$2,000 – Funding to provide services to homeless women such as showers, PPE, laundry services, etc. to prevent the spread of COVID-19.

Legal Aid - Amount - \$5,000 – Funding to provide legal services to families affected by the pandemic who need assistance in filing taxes in order to claim stimulus funds they were entitled to but did not receive.

Agape Mission - Amount - \$5,000 – Funding to provide families with children under 12 who have been affected by the pandemic with essential supplies such as clothing, baby formula, diapers, etc.

Meals on Wheels - Amount - \$3,000 – Funding to provide non-time meals to those who are elderly and disabled and cannot prepare meals themselves, due to the pandemic there has been an increase in need for these services.

Facilities Services - Amount \$40,000 – The City is currently working to award these funds to a local homeless provider for Day Center services, as a result of the pandemic.